

MINUTES OF THE DUBUQUE METROPOLITAN AREA  
SOLID WASTE AGENCY

September 16, 2009

(draft minutes to be considered for approval at October 28, 2009 meeting)

MEMBERS PRESENT: Eric Manternach, David Resnick, Ric Jones

STAFF PRESENT: Don Vogt, Chuck Goddard, Jerome Welsh,  
Bev Wagner, Mary Ann Specht, Nancy Otterbeck

OTHERS PRESENT: Paul Schultz, Bob Bamsey, Chris Lawn, Scott Dittmer,  
Kevin Cornwell, Chris Olson

The meeting was called to order by Chairperson Resnick at 4:00 p.m. in the Conference Room at the City of Dubuque Municipal Services Center, 925 Kerper Court, Dubuque, Iowa.

Mr. Goddard provided an overview of the Final Cover of Cells 2 and 3 Project, noting that the project is very near to completion and reviewed the Pay Request No. 3 from Connolly Construction for work completed from August 10 through September 9, 2009. Motion made by Mr. Jones, seconded by Mr. Manternach, carried unanimously to concur with the staff recommendation and approve Pay Request No. 3 to Connolly Construction in the amount of \$88, 217.94

Mr. Vogt reviewed the status of the current Foth Infrastructure and Environmental, LLC contract for strategic planning and additional financial analysis for the FY11-FY20 budget. He indicated it was necessary to take into consideration the Huls Waste Diversion Report and recommendations, the requests from waste collectors/haulers from Grant and Jo Daviess counties, and the 20% drop in tonnage over the last six months, as factors that could affect future revenues and expenses and require additional analysis and budgetary consideration. Motion made by Mr. Jones, seconded by Mr. Manternach, carried unanimously to approve a supplemental service contract with Foth Infrastructure and Environment, LLC to provide additional strategic planning services and budgetary analysis in an amount not to exceed \$15,000. Staff was also directed to prepare FY11 budget materials for the October meeting.

Mr. Goddard reviewed the Landfill Gas Design and Permit proposal from Cornerstone Environmental Group for engineering and advisory services in the design plan, subcontracting with Dubuque-based Unison Solutions for the flare system, a municipal solid waste permit amendment, an air construction permit, and all necessary project management. Motion made by Mr. Jones, seconded by Mr. Manternach, carried unanimously to concur with the staff recommendation and approve the agreement with Cornerstone Environmental in the amount of \$57,400.

Mr. Goddard provided an overview of the proposed amendments to the Agency's Credit Policy as a recommendation from the City of Dubuque's Finance Department. Motion made by Mr. Manternach, seconded by Mr. Jones, carried unanimously to approve the amendments to the Agency's Credit Policy. Direction was also given to staff to inquire about a system to pay for services via credit/debit cards.

Mr. Vogt provided a synopsis of the July 2009 Operating Statement, indicating that this was the first month of the fiscal year with revenue and expenses as estimated. Motion made by Mr. Jones, seconded by Mr. Manternach, carried unanimously to receive and file the report for audit.

Staff Reports reviewed included Solid Waste Tonnage Reports, Education and Communication Coordinator's Report, EMS Application, Landfill Maintenance Work Report, correspondence regarding ISOSWO Award to the Agency for its Green Vision Education Program, Iowa Waste and Recycling Conference information, Fiscal Year 2009 Financial Summary, Landfill Information Handouts, correspondence to all DMASWA credit customers, Landfill Airspace Use Report, DMASWA correspondence to a customer, and a thank you letter received from the Dubuque County Historical Society.

Motion made by Mr. Manternach, seconded by Mr. Jones, carried unanimously to receive and file all staff reports.

The next meeting will be held on October 28, 2009 at 4:30 p.m. in the Conference Room at the City of Dubuque Municipal Services Center, 925 Kerper Court, Dubuque, Iowa.

Public comment was received from Chris Olson from Four Mounds who provided a report on a proposed Four Mounds project to create a seconds and re-use store to recycle items and materials from de-construction projects. This youth program will maintain a "Re-Use" theory regarding reclaiming of all types of materials.

Public comment was received from Scott Dittmer of Dittmer Recycling, who indicated that recyclable commodities' markets were improving and he was adding new equipment to sort cardboard materials.

Motion made by Mr. Jones, seconded by Mr. Manternach, carried unanimously to adjourn at 5:40 p.m.

Respectfully submitted by

Mary Ann Specht  
Recording Secretary

