

MINUTES OF THE DUBUQUE METROPOLITAN AREA
SOLID WASTE AGENCY

October 1, 2008

(draft minutes to be considered for approval at November 5, 2008 meeting)

MEMBERS PRESENT: Eric Manternach, David Resnick, Ric Jones

STAFF PRESENT: Don Vogt, Chuck Goddard, Bev Wagner, Mary Ann Specht, Tom Driscoll

OTHERS PRESENT: Scott Dittmer, Joe Rettenmaier, Bob Bamsey, Frank Banigan, Kelsey McElroy, Adam Klaas, Paul Schultz

The meeting was called to order by Chairperson Manternach at 4:30 p.m. in the Conference Room at the City of Dubuque Municipal Services Center, 925 Kerper Court, Dubuque, Iowa.

Motion made by Mr. Jones, seconded by Mr. Resnick, carried unanimously to approve the minutes from the September 3, 2008 meeting.

Chris Lawn from Cornerstone Environmental Group participated by telephone and provided a final report regarding the Landfill Gas Analysis and their recommendations and financial analysis as a result of the evaluation. The conclusion was that it was feasible to move forward with gas recovery and utilization for potential revenue generation. The report included alternatives for on-site and off-site uses, generation of greenhouse gas credits and recommended that the Agency move forward with soliciting proposals for the design, permitting, and installation of a Gas Collection and Control System (GCCS). Discussion included a request from Mr. Vogt to research the feasibility of the project in coordination of the closure of Cells 3 and 4 in the spring of 2008. Motion made by Mr. Jones, seconded by Mr. Resnick, carried unanimously to refer to staff for recommendation for the planning, timeline and construction of a GCCS as determined by staff analysis.

Mr. Goddard reviewed the staff recommendation to approve the First Amendment to the Agency's Materials Recovery Service Contract with Dittmer Recycling, Inc. for a one year extension through December 31, 2009. Motion made by Mr. Jones, seconded by Mr. Resnick, carried unanimously to concur with staff and approve the contract amendment.

Mr. Goddard reported on the bid proposals received for the installation of a new 100' by 300' asphalt pad at the DMASWA landfill composting site. Motion made by Mr. Jones, seconded by Mr. Resnick, carried unanimously to concur with the staff recommendation of the low bid with River City Paving in the amount of \$77,760.00.

Mr. Goddard reported on the CFL Drop-Off Program being developed by the Agency. He indicated that staff was moving forward with finalizing the program and would provide training to all drop-off location staff.

Mr. Vogt provided an overview of the correspondence to the Environmental Protection Agency regarding the Chapter 101 rule amendment. Motion made by Mr. Jones, seconded by Mr. Resnick, carried unanimously to approve the correspondence.

Mr. Vogt reviewed the Request for Proposals (RFP) to conduct a planning study to assist the Agency in formulating a long range strategy for reducing the materials currently buried in the landfill, due to the 10% increase in tonnage in the last three years. Mr. Schultz expressed concern that the RFP did not adequately outline all possible waste reduction and recycling enhancement options. He also noted that expert planning firms from outside the state were excluded from the bid solicitation list. Motion made by Mr. Jones, seconded by Mr. Resnick, carried unanimously to direct staff to revise the RFP to address the points noted by Mr. Schultz.

Mr. Goddard presented local vendor and landfill comparison surveys regarding the Dittmer Recycling request to extend landfill hours. Motion made by Mr. Jones, seconded by Mr. Resnick, carried unanimously to approve a two month trial period for the landfill to begin a 6:30 a.m. start time on Monday through Friday with no change in hours on Saturdays.

Mr. Goddard reported that the FY2010 budgetary preparation was beginning and asked that the Board members provide any direction regarding the operating, equipment, program, and capital improvement budgets which will be presented at the December meeting.

Mr. Vogt presented the August 2008 Operating Statement, indicating increased expenses due to early fiscal year, one-time, lump-sum expenses such as insurance payments . He said that revenues have increased due to higher-than-projected tonnages. Motion made by Mr. Jones, seconded by Mr. Resnick, carried unanimously to receive and refer the August 2008 Operating Statement for audit.

Staff reports included the Solid Waste Tonnage Report, Education and Communication Coordinator's Report, correspondence regarding IDNR Exempted Waste from Goal Progress, correspondence from IDNR regarding Solid Waste Comprehensive Plan due September 1, 2009, Credit Customer Notices and Chapter 113 Update. Motion made by Mr. Jones, seconded by Mr. Resnick, carried unanimously to receive and file all staff reports.

The next meeting is scheduled for November 5, 2008, in the Conference Room at the City of Dubuque Municipal Services Center, 925 Kerper Court, Dubuque, Iowa.

Public comments were received from Mr. Dittmer, who expressed appreciation for the trial period for the extension of landfill hours.

Motion made by Mr. Jones, seconded by Mr. Resnick, carried unanimously to adjourn at 5:45 p.m.

Respectfully submitted by
Mary Ann Specht, Agency Recording Secretary