

MINUTES OF THE DUBUQUE METROPOLITAN AREA
SOLID WASTE AGENCY

March 4, 2009

(draft minutes to be considered for approval at April 8, 2009 meeting)

MEMBERS PRESENT: Eric Manternach, David Resnick, Ric Jones

STAFF PRESENT: Don Vogt, Chuck Goddard, Tom Driscoll, Bev Wagner,
Mary Ann Specht

OTHERS PRESENT: Paul Schultz, Scott Dittmer, Joe Rettenmaier, Bob Bamsey,
Frank Banigan, Wayne Klostermann, Nita Wiederaenders,
Ron Alexander

The meeting was called to order by Chairperson Resnick at 4:30 p.m. in the Conference Room at the City of Dubuque Municipal Services Center, 925 Kerper Court, Dubuque, Iowa.

Motion made by Mr. Jones, seconded by Mr. Resnick, carried unanimously to approve the minutes from the January 7, 2009 meeting.

Ron Alexander, of R. Alexander Associates, verbally presented a preliminary report regarding the Composting and Organics Assessment and Review Report. His report included an evaluation of the Agency's existing compost facility and recommendations regarding possible expansion and/or improvements. He provided an analysis of market research and recommended facility improvements and product quality improvements to include other compost grinding consistencies to market for erosion control products. He also provided the process for IDNR licensing. Motion made by Mr. Jones, seconded by Mr. Manternach, carried unanimously to add Mr. Alexander's recommendations to the upcoming strategic planning process.

Mr. Driscoll provided an overview of the request to purchase two roll-off boxes to be used at the landfill. The current roll-off boxes are leased and Agency-owned boxes would be more manageable for the staff. Motion made by Mr. Jones, seconded by Mr. Manternach to concur with the staff recommendation to purchase two roll-off boxes from Gregory Container Company at low bid of \$7,478.

Mr. Driscoll explained the request to purchase an excavator for the Agency, which was approved with the FY09 budget. He indicated that the "state bid list" was used to recommend the purchase of the excavator with specified options, from Martin Equipment Company in the amount of \$262,178. Motion made by Mr. Jones, seconded by Mr. Manternach, carried unanimously to concur with the staff recommendation and purchase the excavator from Martin Equipment for the purchase price of \$262,178.

Mr. Driscoll reviewed the request to purchase an articulated 6X6 haul truck. Bids were

solicited for a lightly-used haul truck, as needed for the conversion to the excavator/haul truck dirt-moving method. Motion made by Mr. Jones, seconded by Mr. Manternach, carried unanimously to concur with the staff recommendation and purchase the haul truck from Althofer CAT for \$324,825, with an additional extended powertrain warranty in the amount of \$14,720.

Mr. Schultz provided an overview of the status of the Solid Waste Diversion Study proposals, which were received in October, with action on the award of the proposal deferred until this month. He indicated that staff had reviewed the four proposals received and recommended the selection of Huls Environmental Management, LLC at the contract amount of \$66,710, which is eligible to be paid from the State-mandated planning fund. Motion made by Mr. Manternach, seconded by Mr. Jones, carried unanimously to concur with the staff recommendation.

Mr. Goddard reviewed the Waste Minimization Grant Review Committee's recommendation to fund \$4,700 to the Four Mounds Foundation for a deconstruction and building materials salvage training course. Motion made by Mr. Jones, seconded by Mr. Manternach, carried unanimously to concur with the recommendation.

Mr. Goddard reviewed the Waste Minimization Grant request to fund \$221.25 to the City of Epworth for curbside recycling bins and lids. Motion made by Mr. Jones, seconded by Mr. Manternach, carried unanimously to approve the request

Mr. Goddard indicated that T & W Grinding was the sole bidder for the contract for services to operate the Agency's Yard Waste Composting Facility with a two year bid at \$26.00 per ton. Motion made by Mr. Jones, seconded by Mr. Manternach, carried unanimously to approve the two year contract with T & W Grinding.

Mr. Goddard indicated that the Loras College Partnership Agreement needed to be tabled until the April meeting.

Mr. Vogt provided information regarding the recommended retention of an expert consultant to facilitate strategic planning, including consideration of future capital improvement projects for the Agency. He indicated that staff recommends the retention of Foth Infrastructure and Environment, LLC, due to its past employment by the Agency and its decades of field experience. Motion made by Mr. Manternach, seconded by Mr. Jones, carried unanimously to concur with the staff recommendation and approve a Service Agreement with Foth Infrastructure and Environment, LLC not to exceed \$16,000.

Mr. Goddard reviewed the proposed Animal Parts and Mortalities Policy drafted by staff. The purpose of the policy is to regulate the acceptance of animal carcasses and body parts. Motion made by Mr. Jones, seconded by Mr. Manternach, carried unanimously to approve the policy as recommended by staff.

Mr. Vogt provided an analysis of the December and January Operating Statements.

Motion made by Mr. Jones, seconded by Mr. Resnick, carried unanimously to receive and refer the statements for audit.

Staff reports included Solid Waste Tonnage Reports, Education and Communication Coordinator's Report, Landfill Density Review Report, DMASWA Petition for Waiver, Credit Customer Notices and Chapter 113 Update.

The next meeting will be held on April 8, 2009, in the Conference Room at the City of Dubuque Municipal Services Center, 925 Kerper Court, Dubuque, Iowa.

No public comments were received

Motion made by Mr. Resnick, seconded by Mr. Jones, carried unanimously to adjourn at 6:22 p.m.

Respectfully submitted by

Mary Ann Specht
Recording Secretary