

MINUTES OF THE DUBUQUE METROPOLITAN AREA  
SOLID WASTE AGENCY

December 28, 2009

(draft minutes to be considered for approval at January 27, 2010 meeting)

MEMBERS PRESENT: Eric Manternach, David Resnick, Ric Jones

STAFF PRESENT: Don Vogt, Chuck Goddard, Bev Wagner, Mary Ann Specht

OTHERS PRESENT: Chris Lawn, Joe Rettenmaier, Scott Dittmer, Paul Schultz, Nita Wiederaenders

The meeting was called to order by Chairperson Resnick at 4:30 p.m. in the Conference Room at the City of Dubuque Municipal Services Center, 925 Kerper Court, Dubuque, Iowa.

Motion made by Mr. Manternach, seconded by Mr. Jones, carried unanimously to approve the minutes from the November 24, 2009 meeting.

Mr. Lawn from Cornerstone Environmental Group provided a timeline and detailed overview of the Landfill Gas (LFG) Engineering Services Extension Proposal. The proposal includes engineering and advisory services extended for the design and permitting of a landfill Gas Conditioning and Collection System (GCCS). Specifically, the proposal would cover the engineering, bidding and construction related services necessary for the installation of the GCCS design plan, subcontracting with Dubuque-based Unison Solutions for the flare system, a municipal solid waste landfill permit amendment, an air construction permit and all necessary project management. Mr. Vogt noted that Foth Infrastructure and Environment's Warren Shuros had expressed strong interest in Foth participating in the project. Mr. Vogt said Foth wanted to provide the construction inspection and final document services. After brief discussion regarding the Dubuque City Engineer's opinion regarding such an arrangement, motion made by Mr. Jones, seconded by Mr. Manternach, carried unanimously to approve the agreement with Cornerstone Environmental Group, not to exceed \$118,800.

Mr. Goddard discussed the process of the development of an RFP by Cornerstone Environmental Group to solicit bids, bid evaluation for the purchase of carbon credits from the Landfill Gas Project. Mr. Lawn indicated that there were many options available and current pending legislation could affect the process. Motion made by Mr. Jones, seconded by Mr. Manternach, carried unanimously to approve an agreement with Cornerstone to begin to prepare the draft RFP and explore options for potential bidders not to exceed \$8,800.

Mr. Goddard reviewed the calendar year 2010 and 2011 engineering service proposal for groundwater, surface water, and methane monitoring reports and semi-annual engineer's review reports. Motion made by Mr. Jones, seconded by Mr. Manternach, carried unanimously to approve the Engineering Service Contract with AECOM not to exceed \$86,000.

Mr. Goddard provided an overview of the requirement to update the Agency's Development and Operations Plan (DOPS) and Hydrologic Monitoring System Plan (HMSP). These updates are required as part of the process to renew the Agency's Landfill Permit from IDNR. Motion made by Mr. Manternach, seconded by Mr. Jones, carried unanimously to approve the Professional Service Agreement with AECOM to update the plans, not to exceed \$25,000.

Mr. Goddard explained the need for a Dubuque Metropolitan Area Solid Waste Agency Environmental Policy, as required by the State's Environmental Management System (EMS) program. The policy is based on the Agency's Mission Statement and addresses yard waste management, household hazardous waste collection, water quality improvement, greenhouse gas reduction, recycling services, and environmental education. Motion made by Mr. Manternach, seconded by Mr. Jones, carried unanimously to approve Resolution 06-09, regarding the adoption of the Environmental Policy.

Mr. Vogt provided an overview of the memorandum he prepared in regard to the FY2011 DMASWA Budget and Fees. He indicated that the FY2011 budgetary preparation included the results of the Foth Infrastructure and Environment's Strategic Planning Sessions and the subsequent results and recommendations, based on Sensitivity 2, which was chosen by the Board at the last meeting. Motion made by Mr. Jones, seconded by Mr. Manternach, carried unanimously to approve Resolution 07-09 and adopt the FY11 budget as presented. Motion made by Mr. Manternach, seconded by Mr. Jones to approve Resolution 08-09 setting tonnage tipping fees effective for FY11 beginning July 1, 2010.

Mr. Vogt reviewed the November 2009 Operating Statement indicating that revenue and expenses were on schedule, although investment income was down due to low interest rates. Motion made by Mr. Jones, seconded by Mr. Manternach, carried unanimously to receive and refer the November 2009 Operating Statement for audit.

Staff reports reviewed, including the Solid Waste Tonnage Reports, Education and Communication Coordinator's Report, Semi-Annual Event Containers Usage Report, IDNR Goal Progress Update correspondence and the EMS Update.

Public comments were received from Mr. Dittmer reporting that the recycling commodity markets were improving.

The next meeting will be held on January 27, 2010, at 4:30 p.m. in the Conference Room at the City of Dubuque Municipal Services Center, 925 Kerper Court, Dubuque, Iowa.

Motion made by Mr. Resnick, seconded by Mr. Jones, carried unanimously to adjourn at 6:10 p.m.

Respectfully submitted by,

Mary Ann Specht  
Recording Secretary